

**Macon State College  
Recognized Student Organization  
Constitution**

**ARTICLE I**

**NAME AND PURPOSE**

**A. The name of this student organization shall be** Future Educators of Macon State College (FEMSC) **and the purpose of this organization** is to promote interest in the study of education. History, ethics, and programs in the profession of education are topics of meetings, seminars, and workshops. Members have opportunities to network and work cooperatively with members of the educational community.

**B. This organization will support the mission of the Office of Student Life and Macon State College and will subscribe to the policies and procedures of the University System of Georgia and Macon State College.**

**ARTICLE II MEMBERSHIP**

**A. Active membership is confined to regularly enrolled Macon State College students who have a minimum academic load of three (3) hours during each semester of participation.**

**B. Membership will not be denied because of race, national origin, color, sex, age, religion, or disability.**

**ARTICLE III OFFICERS**

**A. Officers of this organization will be:**

- a. **President:** Jessica Ham
- b. **Vice-President:** Mary Bell
- c. **Secretary:** Natalie Gurr
- d. **Project Chair:** Glisa Stewart
- e. **Treasurer:** JeLisa Grayson

**B. The duties of each officer shall be:**

a. **Duties of the President shall be:**

Set and be aware of deadlines

Plan, delegate, and evaluate, set goals and create ideas, tone, and direction

Understand, educate membership and ensure that organization adheres to campus and organizational regulations

Facilitate all meetings of the organization and serve as official representative

Mediate conflict within organization

b. **Duties of the Vice-President shall be:**

Perform the duties of the president in his/her absence

Serve in partnership with the President, as a leadership team

Manage the committees

**c. Duties of the Secretary shall be:**

Record accurate minutes of all meetings

Keep the organization's permanent records/archives

Attend all meetings

Attend as many organization functions as possible

Create or maintain organization web site

**d. Duties of the Project Chair shall be:**

Oversee the planning of all organizational social events

Obtain any contracts required for organization social events

Be aware of any legal implications of planning a social event

Delegate tasks related to planning social events

**e. Duties of the Treasurer shall be:**

Collect member dues

Prepare and adhere to an approved budget

Maintain accurate records

Transact business through the MSC Business Office

**C. All students holding an elected or appointed position of leadership and acting as an officer of this organization must maintain a 2.0 cumulative grade point average (GPA) and must be enrolled at Macon State College during the length of service.**

**ARTICLE IV MEETINGS**

**A. This organization shall meet regularly during the Fall and Spring Semesters. Meetings during the Summer Semester will be held as needed.**

**B. All meetings, including the dates, times, and locations will be confirmed with the Office of Student Life prior to publication and/or announcement of these meetings.**

**ARTICLE V FACULTY/STAFF ADVISOR**

A. All Recognized Student Organizations at Macon State College are required to have a faculty or staff advisor. While the advisor should be selected by student members, all RSO advisors must also seek the

approval of their division chair and/or supervisor. The Office of Student Life will also have all advisors approved through the Executive Committee of the Academic Council.

**B. Loleta Sartin and Nancy Greene shall serve as the faculty advisors for this organization. They accept the responsibilities as advisor and will approve all events and activities of this organization.**

#### **ARTICLE VI REVENUE**

**A. All monies collected from membership dues and from all fundraisers must be deposited into the organization's MSC dues account. These deposits will be made through the MSC Business Office as soon as possible after the monies have been collected.**

**B. No petty cash or slush funds will be kept by any member or advisor of this organization.**

**C. All fundraisers will be approved by the Office of Student Life at least two week prior to the actual event and will follow all of the guidelines as outlined in the RSO recognition process.**

#### **ARTICLE VII RATIFICATION**

**A. This constitution is subject to the approval by the proposed student membership, the Macon State College Student Government Association, the Office of Student Life, and the Dean of Students.**

**B. Following the approval by all of the above, the founding members of the RSO and advisor will be notified by the Office of Student Life.**

#### **ARTICLE VIII BY-LAWS**

**A. This constitution may be supplemented with By-Laws which pertain to the above articles.**

**B. An electronic and paper copy of any and all By-Laws will be filed with the Office of Student Life.**

#### **ARTICLE IX AMENDMENTS/SUPPLEMENTS**

**A. A written notice will be presented to the membership of this organization at a regular meeting to amend or supplement any part of this constitution. The proposed amendment/supplement will be voted upon no sooner than the next regularly**

**scheduled meeting and must receive two-thirds majority vote of all members in good standing.  
B. Any amendments/supplements to this constitution will then be submitted to the Office of Student Life for approval.**

This constitution was approved by SGA 1/24/11