

THE OFFICIAL CONSTITUTION Of the Black Student Unification Of Macon State College

ARTICLE I: Name of Organization, Colors and Emblem

The name of this organization is the Black Student Unification of Macon State College. The colors for Black Student Unification are red and gold. The emblem for this organization shall be a Coat of Arms.

ARTICLE II: Purpose

Section I. The purpose of the Black Student Unification is to develop, maintain, and sustain a sense of unity among the Black Students of Macon State College. Furthermore, it is the aim of the Black Student Unification to keep its members aware of civic, social, and academic issues as they affect its members. It shall also create and maintain an interest in and an appreciation of black heritage. All activities of the Black Student Unification shall be open and beneficial to all Macon State College students, faculty, and staff.

Section II. In all possible ways the Black Student Unification shall observe the academic performance and progress of its members and encourage all members to indulge themselves in a pursuit of academic excellence while actively attending Macon State College.

ARTICLE III: Membership

Section I. Active membership shall be confined to currently enrolled students with a minimum academic load of three (3) hours per semester and/or faculty and staff.

Section II. All students who are interested in participating in the Black Student Unification must submit a written application to the Black Student Unification.

ARTICLE IV: Officers

Section I. The Officers of the Black Student Unification shall be the **President, Vice President of Membership, Vice President of Activities, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, and Parliamentarian.**

Section II. Duties of the President

In addition to his/her customary duties and powers, the President shall preside over all meetings. He/She shall enforce the provisions of the constitutions. He/She shall not have the power to vote except in the case of a tie vote. He/She shall appoint members and chairpersons of all committees. He/She shall present his/her working agenda to the members of the Black Student Unification at the first meeting of the Fall Semester. He/She is responsible for making sure Black History Month for the following year is pre-planned.

Section III. Duties of the Vice President of Membership

The **Vice President of Membership** should preside and assume the duties of the President in:

- a. the absence of the President
- b. upon the order of the President
- c. In the event that the office of the President is vacated.

The **Vice President of Membership** shall contact members and prospective members to inform them of all meetings. The **Vice President of Membership** is responsible for keeping the President informed and attending all meetings and events that the Black Student Unification plans. The **Vice President of Membership** is also responsible for helping the President with major issues upon request.

Section IV. Duties of the Vice President of Activities

The **Vice President of Activities** should preside and assume the duties of the President in:

- a. the absence of the President and the Vice President of Membership
- b. upon the order of the President
- c. In the event the above two offices are vacated.

The **Vice President of Activities** shall be in charge of spearheading events for the school year. The **Vice President of Activities** is responsible for keeping the President informed and attending all meetings and events that the Black Student Unification plans. The **Vice President of Activities** is also responsible for helping the President with major issues upon request.

Section V. Duties of the Secretary

The **Secretary** shall take the minutes of all meetings of the Black Student Unification and shall keep accurate record of attendance. He/She shall send out all club notices and make such reports as he/she deems necessary. He/She shall keep an accurate financial record of all club business such as agendas and letters. He/She shall call and inform each member of all meetings, activities, and/or events. He/She shall make sure files in the office are typed, filed, and in order.

Section VI. Duties of the Assistant Secretary

The **Assistant Secretary** shall assume the duties of the Secretary in his/her absence or in the event that the office of the Secretary is vacated. He/She shall make sure files in the office typed, filed, and in order.

Section VII. Duties of the Treasurer

The **Treasurer** shall collect all dues and handle all financial matters that concern this organization. He/she shall submit a monthly written report to the Black Student Unification stating all expenditures and all fund received by the organization. He/She shall keep up with all accounts of the Black Student Unification.

Section VIII. Duties of the Assistant Treasurer

The **Assistant Treasurer** shall assume the duties of the Treasurer in his/her absence or in the event that the office of the Treasurer is vacated. He/She shall assist the Treasurer in keeping up with the balance of each account, deposit, and withdrawal.

Section IX. Duties of the Parliamentarian

The **Parliamentarian** shall be responsible for making sure the parliamentary procedures according to the Robert's Rules of Order shall be followed. Also, he/she is therefore responsible for familiarizing himself or herself with these procedures.

ARTICLE V: Elections

Section I. Officers shall be elected by a majority vote of dues paying members of the Black Student Unification.

Section II. Elections shall be held within four weeks from beginning of Fall Semester.

Section III. Elected Officers will serve for a period of one calendar year.

ARTICLE VI: Meetings and Attendance

Section I. Members of the Black Student Unification are expected to attend all regular meetings, activities, and/or or events of the organization, as well as all special call meetings. A member cannot miss over (2) consecutive meetings per semester.

Section II. The time, date, and place of each meeting shall be announced and posted on the appropriate bulletin boards in accordance with the Posting and Publicity Policy as stated in the Macon State College Student Handbook.

Section III. Meetings will be held on every 1st and 3rd Friday, unless stated otherwise.

ARTICLE VII: Dues

Section I. Dues are payable each year in the following manner: Three dollars per member per semester for a total of \$6 (dollars) per year.

ARTICLE VIII: Committees

Section I. The Black Student Unification shall consist of various standing committees as well as special committees as needed. The standing committees shall be and not limited to:

1. **The Finance and Budget Committee:** The Treasurer shall chair the Finance and Budget Committee. It shall review the budget and recommend special fundraising projects to the club.
2. **Steering Committee:** The Steering Committee shall deal with personal matters pertaining to the Black Student Unification. It shall deal with matters that cannot be prolonged until a regularly scheduled meeting of the organization. It shall be made up of currently elected officers.
3. **Black History and Culture Committee:** The Black History and Culture Club Committee shall concern itself with the integration of the black culture into all activities promoted by Macon State College. It shall also be responsible for the planning, promotion, and implementation of Black History Month activities in conjunction with the College's Black History Month Committee.

ARTICLE IX: Ratifications and Amendments

Section I. The constitution may be amended by a two-thirds vote of the Black Student Unification members. The proposed amendment shall be introduced at a regularly scheduled meeting and voted on no earlier than the next regularly scheduled meeting.

Section II. The constitution shall be reviewed at the beginning of each academic year.