

**MACON STATE COLLEGE
ASSOCIATION FOR RESPIRATORY EDUCATION (MSCARE)
CONSTITUTION**

ARTICLE I - NAME AND PURPOSE

- A. The name of this organization shall be known as the Macon State College Association for Respiratory Education (MSCARE).
- B. The purpose of MSCARE is:
 - a. To encourage, develop, and provide education awareness programs for those persons interested in the field of respiratory care.
 - b. To advance the science, technology, ethics, and art of respiratory care through meetings, lectures, publications, and other materials.
 - c. To facilitate community awareness, conduct cooperative case studies and serve as a liaison for upcoming Respiratory Care Practitioners.
 - d. To promote membership in MSCARE.
- C. This organization will support the mission of Macon State College and will subscribe to the policies and procedures of the University System of Georgia and Macon State College.

ARTICLE II - MEMBERSHIP

- A. The membership of MSCARE shall include two types:
 - a. Active members, who shall be students accepted in the Respiratory Therapy program.
 - b. Associate members, who shall be pre-program students with a declared respiratory therapy major.
- B. Membership is open to all regularly enrolled Macon State College students who have a minimum academic load of three (3) hours during the semester during which they are participating with MSCARE.
- C. Membership of MSCARE will by no means be rejected or denied because of race, national origin, color, sex, age, religion, or disability.

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ARTICLE III - OFFICERS

- A. The officers of MSCARE shall be as follows:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
- B. The officers of this organization are under obligation to accept responsibility of and sufficiently execute their duties, which are respectively listed as follows:
 - a. The President is responsible for the opening of scheduled meetings and will preside over its decisions and discussions. His/Her duties may be loosely interpreted, depending on the demands of the situation at hand.

- b. The Vice President shall assume the role and responsibilities of the President in his/her absence.
 - c. The Secretary is responsible for recording the proceedings and minutes of each meeting.
 - d. The Treasurer is responsible for all matters concerning the collection of monies and the maintenance of all receipts and monetary records.
- C. All officers must maintain a minimum cumulative GPA of 2.0 in order to serve and must be enrolled at Macon State College during the length of service.

ARTICLE IV - MEETINGS

- A. In order to maintain organization, provide members with current agenda, and reach decisions pertaining to the well-being of MSCAPS and its members, a schedule of meetings will be set at the beginning of Fall and Spring Semesters, preferably once every two weeks.
- B. Members are required to attend at least one meeting per month. The importance of attendance, however, will be emphasized.
- C. Unless absence of meetings become chronic, penalties will by no means be unreasonably crucial. Members who are not present, however, are themselves responsible for the knowledge of the agenda covered at any meeting from which they are absent.
- D. All meeting dates, times, and locations will be confirmed through the Office of Student Life.

ARTICLE V - ADVISOR

- A. An appropriate member of the MSC faculty and/or staff shall serve as advisor, based on approval by the Director of Student Life, the Dean of Students and the Executive Committee of the Academic Council.
- B. The advisor must be a member of the MSC Academic Council.
- C. The advisor shall be knowledgeable of policies and procedures of the Office of Student Life, as found in Section IV of the MSC Student Handbook.
- D. The advisor shall make sure all events and activities of MSCAPS are in accordance with the overall goals and mission of Macon State College.

ARTICLE VI - REVENUE

- A. In order to meet the expenses of mail and other services provided by the organization, a fee of three (3) dollars is requested from each member and officer each semester.
- B. Dues may also be utilized for activities such as the purchasing of refreshments for meetings, etc.
- C. Fundraising activities may be organized as needed, in keeping with the Fundraising by Student Organizations Policy in Section IV of the MSC Student Handbook.
- D. Funding may also be requested by mean of COA Funds from the Office of Student Life each fall semester.

ARTICLE VII – RATIFICATION

- A. This MSCAPS constitution has been ratified by the organization's

student members, MSC Student Government Association, the Office of Student Life, and the President of Macon State College.

ARTICLE VIII – AMENDMENTS/SUPPLEMENTS

A. In order to amend or supplement any part of the MSCAPS constitution, the proposed amendment or addition must be introduced at any scheduled meeting.

B. Ratification of any amendment or a supplement is successful by a simple majority vote.

C. Any changes made to this constitution must be approved and ratified by the Macon State College Student Government, the Office of Student Life, and the Dean of Students.

This constitution was approved by SGA 1/24/11