

## AITS

Macon State College

Recognized Student Organization

Constitution

### ARTICLE I NAME AND PURPOSE

A. The name of this student organization shall be Macon State College Association of Information Technology Students and the purpose of this organization shall be to foster the academic and social aspects of being an Information Technology major or minor at Macon State College.

B. This organization will support the mission of the Office of Student Life and Macon State College and will subscribe to the policies and procedures of the University System of Georgia and Macon State College.

### ARTICLE II MEMBERSHIP

A. Active membership is confined to regularly enrolled Macon State College students who have a minimum academic load of three (3) hours during each semester of participation.

B. Membership will not be denied because of race, national origin, color, sex, age, religion, or disability.

### ARTICLE III OFFICERS

A. Officers of this organization will be:

- a. President
- b. Vice-President
- c. Secretary

B. The duties of each officer shall be:

- a. Duties of the President shall be: Assist the Faculty/Staff advisor with planning meetings and events.
- b. Duties of the Vice-President shall be: Assist the President as necessary
- c. Duties of the Secretary: Keep minutes of official meetings and records of activities.

C. All students holding an elected or appointed position of leadership and acting as an officer of this organization must maintain a 2.0 cumulative grade point average (GPA) and must be enrolled at Macon State College during the length of service.

D. All students holding an elected or appointed position of leadership and acting as an officer of this organization must have declared a major in Information Technology.

E. The election of new officers to be held towards the end of Spring Fall Semester. If this is not possible, the outgoing President will appoint a contact person until the election of new officers can be held.

#### ARTICLE IV MEETINGS

- A. This organization shall meet regularly during the Fall and Spring Semesters. Meetings during the Summer Semester will be held as needed.
- B. All meetings, including the dates, times, and locations will be confirmed with the Office of Student Life prior to publication and/or announcement of these meetings.

#### ARTICLE V FACULTY/STAFF ADVISOR

- A. Tina Ashford, Associate Professor Johnathan Yerby, Lecturer of Information Technology, shall serve as the faculty advisor for this organization. Sh/He accepts the responsibilities of the advisor and will approve all events and activities of this organization.

#### ARTICLE VI REVENUE

- A. All monies collected from any membership dues and from all fundraisers must be deposited into the organization's MSC dues account. These deposits will be made through the MSC Business Office as soon as possible after the monies have been collected.
- B. No petty cash or slush funds will be kept by any member or advisor of this organization.
- C. All fundraisers will be approved by the Office of Student Life at least two week prior to the actual event and will follow all of the guidelines as outlined in the RSO recognition process.

#### ARTICLE VII RATIFICATION

- A. This constitution is subject to the approval by the proposed student membership, the Macon State College Student Government Association, the Office of Student Life, and the Dean of Students.

#### ARTICLE VIII BY-LAWS

- A. This constitution may be supplemented with By-Laws which pertain to the above articles.
- B. An electronic and paper copy of any and all By-Laws will be filed with the Office of Student Life.

#### ARTICLE IX AMENDMENTS/SUPPLEMENTS

- A. A written notice will be presented to the membership of this organization at a regular meeting to amend or supplement any part of this constitution. The proposed amendment/supplement will be voted upon no sooner than the next regularly scheduled meeting and must receive two-thirds majority vote of all members in good standing.
- B. Any amendments/supplements to this constitution will then be submitted to the Office of Student Life for approval.

This constitution was approved by SGA 1/24/11